

Call for Purchase Proposals No. EMSA/SA/1/2023

Sale of Assets: Sale of EMSA's people carrier (8 persons)

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1. Background

The European Maritime Safety Agency (EMSA) was established under Regulation (EC) No 1406/2002 of the European Parliament and of the Council¹ for the purpose of ensuring a high, uniform and effective level of maritime safety.

The sale of assets of the Union is governed by Article 5 of the EMSA Regulation and Article 87 of the General Financial Regulation.

2. Contract objective and technical requirements

2.1 Contract Objective

The objective of this sale procedure is to sell the current EMSA service car, a multi-purpose vehicle (van), for the carriage of goods and the transfer of persons, acquired in 2007.

2.2 Technical requirements

- Purchase date: May 2007
- Model and brand: Vito 115, Mercedes-Benz
- Seats: 8
- Engine: diesel 2148 cc
- Kilometers: 64 650

For additional technical requirements, please consult **Annex II to the Sale Contract “Technical Specifications”**.

3. Indicative timetable

Signature of Sale Contract is planned for November 2023.

4. Terms of Payment

After completion of the sale procedure, EMSA shall issue a Debit note to the successful Buyer with the request for payment of the agreed price.

The change of property of the asset in the relevant registry may only be transferred to the successful Buyer after the amount of the price has been deposited in EMSA's bank account. After this, EMSA will send the buyer a Letter of Confirmation that will serve as proof of payment.

¹ Regulation (EC) No 1406/2002 of the European Parliament and of the Council of 27 June 2002 establishing a European Maritime Safety Agency (OJ L 208, 5.8.2002, p. 1.).

The administrative procedure related to the transfer of property is estimated to cost EUR 100 (one-hundred euro) and shall be paid by the successful Buyer.

The asset can be removed by the successful Buyer from EMSA's garage only after the transfer of property.

5. Terms of Sale Contract

In drawing up a Purchase Proposal, the Potential Buyer should bear in mind the terms of the **draft Sale Contract**, attached to this Call for Purchase Proposals.

Please note that EMSA may, before the contract is signed, either abandon the sale procedure or cancel the award of the contract without the potential buyers being entitled to claim any compensation.

6. Requirements of the Purchase

Potential Buyers shall submit Purchase Proposals in one of the official languages of the European Union before the closing date for the reception, as described in the Invitation to submit Purchase Proposals.

The Potential Buyer must provide the following documents a Price offer in accordance with **point 7** of this Call using the **Purchase Proposal Form**.

7. Price

- Price for Sale of EMSA's people carrier (8 persons) shall include the proposal for purchasing the asset.
- Price in the Purchase Proposal **does not include** costs for registering the asset in the name of the Buyer or any other costs for taking the asset from EMSA's premises, which must be borne by the Buyer separately.
- Prices must be quoted in Euro.
- Prices must be fixed amounts, non-revisable and remain valid for the duration of the contract.

8. Award criteria

The interested buyers are bound to the value of the Purchase Proposal they submitted until the moment of transfer of the asset.

The Sale Contract will be awarded to the Buyer who submits the Purchase Proposal with the **highest value**.

A Legal Entity Form completed, signed and, in case of a legal person, accompanied by the relevant documentation, including up-to-date proof of power to sign will be requested to the successful Buyer. This document is available on the Procurement Section of EMSA's website (www.emsa.europa.eu).

9. Management of the procedure

EMSA Unit 4.2 - Legal, Finance & Facilities will be responsible for managing the Sale procedure for Sale of EMSA's people carrier (8 persons).

10. Evaluation and award

The evaluation of the Purchase Proposals that comply with the conditions as per Invitation to submit a Purchase Proposal will consist of the following elements:

- Check if the Purchase Proposal has access to the procedure;
- Evaluation of Purchase Proposals on the basis of the award criteria (Price).

11. Rejection from the procedure

Contracts will not be awarded to Potential Buyers who, during the procedure, are in one of the following situations:

- A. have misrepresented the information required as a condition for participating in the procedure or have failed to supply that information;
- B. were previously involved in the preparation of documents used in the award procedure where this entails a breach of the principle of equality of treatment, including distortion of competition that cannot be remedied otherwise.

If the awarded Buyer is found to be in one of the above situations or if, for any reason, it will not be possible to conclude the Sale Contract with the successful Buyer, EMSA may cancel the initial award and award the contract to the next best Purchase Proposal.