ENCLOSURE 5 -TENDERER‘S CHECKLIST

Enclosed to the Invitation to Tender No. EMSA/OP/13/2014

Service Contract for Aerial Dispersant Application Service

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

|  |  |
| --- | --- |
| Document | Check |
| Tenderer’s Offer including signed cover letter (using Bid Template in enclosure 3) |  |
| Price Calculation Grid (Part E of Bid Template) |  |
| Legal Entity Form (LEF) *(if applicable)\** |  |
| Financial Identification (BAF) *(if applicable)\** |  |
| Declaration on Honour |  |
| Statement of Subcontracting/Joint Offer *(if applicable)* |  |

The Tenderer’s Checklist and above mentioned documents should be duly signed by the authorised representative.

Date:

Signature:

Name, title:

*\* Tenderers are exempt from submitting the Legal Entity Form and Financial Form requested if such a form has already been complete and sent to EMSA. In this case the tenderer should simply indicate in the bid the bank account number to be used for any payment in case of award.*