

Procurement Procedure EMSA/NEG/36/2014**Questions/Answers****Question 1 (dated Tue 01/08/2014 10h57):**

I have a question to confirm my good understanding in terms of budget: is 60000 euros (ex VAT) the total budget you have for the 5 sessions/50 people of training you require (3 VTS operators/1 supervisor and 1 on-the-job training)?

We are a IALA certified University for these courses which are two-week courses (VTS Supervisor is a one week course), with a cost of XXX euros pp,. Your budget implies approximately a price of 1000 euros per person ($10 \times 5 \times 1000 = 50000$), apart from the OJT. As it is extremely lower than the regular price, I was really wondering if my understanding was correct.

Answer 1:

The understanding of the potential tenderer of the maximum available budget for all the trainings to be provided under the contract is correct, namely EUR 60 000 (ex VAT).

The understanding of the indicative scope of the trainings to be delivered, namely expected 5 sessions with maximum 10 participants per session can also be regarded as correct. According to the Tender Specifications the required courses are:

- VTS Operator (corresponding to IALA Model course V-103/1)
- VTS Supervisor (corresponding to IALA Model course V-103/2)
- VTS On-the-Job Training Instructor (corresponding to IALA Model course V-103/4),
NOT VTS On-the-Job Training (corresponding to IALA Model course V-103/3)

The tender does **NOT** require On-the-Job Training to be organized.

However according to Art. I.3 of the draft Framework contract the quoted maximum budget "*must in no way be construed as a commitment on EMSA to purchase for the maximum amount*". Therefore the number of training sessions indicated in point 2.4 of the Tender Specifications shall not be considered a maximum number. The number of sessions effectively ordered may vary depending on the needs of the beneficiary countries and the availability of funds.

Please, note that the format of the table in point 11 Price of the Tender specifications requires the prices to be provided per training session, not per participant.

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Requests for additional information regarding this tender should be sent by e-mail to the following address NEG362014@emsa.europa.eu. Requests for additional information received less than five working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is 15th September 2014, 12h00, Lisbon time.

Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential tenderers.