

**Procurement Procedure EMSA/OP/06/2014**

**Questions/Answers**

**Question 1 dated Thursday 15/05/2014 09:18**

We are interested in participating in the tender mentioned above hence want to get more information about the same.

Considering the geographical constraint of personally reviewing the document, I request you to provide us the following details before we buy the document:

- 1) List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.
- 2) Soft Copy of the Tender Document through email.
- 3) Names of countries that will be eligible to participate in this tender.
- 4) Information about the Tendering Procedure and Guidelines
- 5) Estimated Budget for this Purchase
- 6) Any Extension of Bidding Deadline?
- 7) Any Addendum or Pre Bid meeting Minutes?

**Answer 1 published on 22/05/2014**

All tender documentation can be found on the Internet at

<http://emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/06/2014 and can be downloaded free of charge.

**Question 2 dated Sunday 18/05/2014 15:07**

Could you please send us the above tender document for the EUROPEAN MARITIME SAFETY AGENCY?

**Answer 2 published on 22/05/2014**

Please refer to answer 1.

**Question 3 dated Tuesday 03/06/2014 10:13**

Could you please send us the APPENDIX 3 to tender specifications EMSA/OP/06/2014 - Transaction fee form - in a word document so we can fill it out correctly on the official paper?

**Answer 3 published on Wednesday 04/06/2014**

The APPENDIX 3 to tender specifications EMSA/OP/06/2014, which can be found on the Internet at

<http://emsa.europa.eu/work/procurement/calls.html> in the procurement section related to the tender EMSA/OP/06/2014, can be completed by handwriting and should be duly signed by the authorised person. Hence, no Word format is made available.

**Question 4 dated Wednesday 18/06/2014 15:57**

Regarding to the invitation of the above tender I would like to know where I can find the pricing sheet.

**Answer 4 published on Thursday 19/06/2014**

Please refer to answer 1.

**Published on Thursday 19/06/2014**

Requests for additional information regarding this tender should be sent by e-mail to the following address [OPEN062014@emsa.europa.eu](mailto:OPEN062014@emsa.europa.eu). Requests for additional information received less than five working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is 23 June 2014. Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.