

**EMSA/NEG/09/2014**  
**Implementation of a single entry point for maritime applications**

**Questions/ Answers**

**Question 01 (dated 20/02/2014, time 17:12):**

*To fulfill the Annex\_B\_Price\_Grid in the offer we should know:*

*INTRA MUROS Estimation regarding man/day or number of fixed hours for each of the 4 profiles required:*

- *Project Manager*
- *Technical Manager/Architect*
- *Software Developer*
- *Web Designer*

*EXTRA MUROS Estimation regarding man/day or number of fixed hours for each of the 4 profiles required:*

- *Project Manager*
- *Technical Manager/Architect*
- *Software Developer*
- *Web Designer*

**Answer:** The tenderer should provide a proposal as regard to the implementation of the tasks listed in point 2 of the Tender specifications. The price for each of the work packages is fixed, in accordance with Point 10 of the Tender Specifications which states that the "Price must be quoted for the Implementation of a Single Entry Point for Maritime Applications (MAP) and shall include: price for implementation (WP1 + WP2 + WP3), and price for Maintenance for 2 years (WP4)", and should be all-inclusive (e.g. travel expenses). Please take in consideration that the meetings listed in Point 4 of the Tender Specifications will be held at the EMSA premises.

**Question 02 (dated 20/02/2014, time 17:12):**

*Regarding Point 5. Estimated Value of the Contract in the Tender Specifications we would like to know:*

*The budget of 50.000€ is a fixed maximum budget, i.e. , if we indicate a higher price we are totally disqualified or is an estimated maximum budget, i.e. , if we indicated a higher budget than 50.000€ we would receive a lower score on the price criteria but we would continue with options for the award of the contract.*

**Answer:** In accordance with Point 5 of the Tender Specifications, the maximum budget for the project (WP1 + WP2 + WP3 + WP4) is 50 000 €. Any offer in excess of this value will be rejected. Please note that the maximum price for WP1, WP2 and WP3 is 40,000 €, and for WP4 10,000 €.

**Question 03 (dated 20/02/2014, time 17:12):**

*In the Invitation to tender document you explain "The size of the mail may not exceed 12 Mb per one email". To evidence the financial and economic capacity our documentation exceeds 12 Mb, in this case, Should we send the offer in more than one email or should we send the entire offer in a single email (even if exceed the 12 Mb)*

**Answer:** Bids that exceed 12 mb should be sent in separate emails. The subject of the email should clearly include the part and total number of parts expected.

Example: Email subject: Company X Offer – Part 1 of 5

Attachment: CompanyX\_offer\_part1\_of\_5.zip

**Question 04 (Dated 07/03/2014 14:36):**

*"Regarding the statement "The bidder shall fill in Annex C of these tender specifications with all relevant price elements.", which can be found on page 5 of the tender document MAP\_PhaseII\_Tender Specifications\_Final.pdf We have the following question:*

*The Annex C that the statement refers to is document Annex\_A\_Appendix\_C\_Maritime Applications Access Management - User Manual and Reference Guide which I believe is mistaken with document Annex\_B\_Price\_Grid.pdf. Our understanding when reading this statement is that the supplier shall fill in Annex B with all relevant price elements. Is our understanding correct?"*

**Answer:** The supplier shall fill in Annex B with the relevant price elements. This reference in page 5 of the tender specifications has been corrected accordingly. The updated document is now available on the EMSA website.

**Question 05 (Date 11/03/2014 16:40)**

*How can we have access to Appendices I, J, K of Annex A?*

**Answer:** Appendices I, J and K are not part of Annex A. There were two incorrect references to these appendices in the document that were amended accordingly (in page 3 and page 4 of Annex A). The new version of the document is now available in the EMSA website.