**ROV service request form**

*Section 1 – General information*

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| Requesting  Authority | |  | | Request date |  |
| Description of the service request  (including information on the context e.g. description of the marine casualty) | |  | | | |
| Target of the survey (e.g. sunken fishing vessel, hull of a grounded vessel etc.) | |  | |  |  |
| Nature of the intervention | | □ Real operation  □ Exercise | | Area of intervention | □ Area ALPHA  □ Area BRAVO |
| Type of service | | □ FULL  □ ROV ONLY (complete also section 3) | | Intervention’s sea area  (e.g. territorial sea, high sea etc.) |  |
| Latitude |  | Longitude |  | □ Actual position on the sea bottom  □ Last position on the surface  □ Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Target’s depth | | \_\_\_\_\_\_\_ mt. | | Estimated target’s dimensions  (e.g. LOA, LBP etc.) | \_\_\_\_\_\_\_ mt. |
| Intervention’s sea area | |  | | Sea bottom description  (e.g. sandy, muddy, rocky etc.) |  |
| Are there any missing people inside the survey’s target? | | □ YES  □ NO  □ UNKNOWN | | Is any authorisation to operate ROV needed?  (e.g. by local authorities) | □ YES  □ NO  If YES, indicate the point of contact of the competent authority:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Proposed dates to launch the intervention[[1]](#footnote-1) | |  | | Expected duration of the intervention |  |
| Proposed dates for virtual preparation meeting | |  | | Confirm that the inspection ROV and team are entitled to recover evidence, e.g. VDR |  |
| Point of contact of the intervention’s coordinator[[2]](#footnote-2) | | Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Position/role \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Phone nr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Comments | |  | | | |

*Section 2 – Pictures / drawings of the target (if available)*

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*Section 3 – Specific information for service type “ROV ONLY”*

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| Is a support vessel needed to perform the intervention? | □ YES  □ NO | If NO, indicate the facilities enabling the intervention  (e.g. underwater survey to a quay that is reachable by land) |  |
| If YES, indicate the details of the support vessel that will be made available | Type of ship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Ship name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  IMO Nr. \_\_\_\_\_\_ Call Sign \_\_\_\_\_\_ Registration nr. \_\_\_\_  Port of embarkment of the ROV operational team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Nr. crew members \_\_\_\_\_\_  Power supply? \_\_\_\_\_\_  Generator? \_\_\_\_\_\_  Covered space for Pilot? \_\_\_\_\_\_  Attach general accommodation and pictures | | |
| By ticking the box, the requestor confirms that:  □ the vessel is provided with at least 3 square metres free space on the bridge or deck to launch / recover the ROV;  □ the vessel is compliant to the certification and manning requested by the applicable safety legislation for an Observation class ROV inspection;  □ the EMSA contractor is allowed to embark and perform the intervention from that vessel;  □ the vessel will be readily available as soon as the contractor is deployed on site  □ the communication between the contractor and crew will be done in English or else on a common agreed language | | | |
| Comments |  | | |

Requesting Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position in his/her Organisation

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The proposed dates are indicative and might be adjusted depending on the weather forecast/situation on site and other local conditions, including the authorisation process by the competent authorities. [↑](#footnote-ref-1)
2. The processing of personal data by EMSA like in all the Union institutions and bodies is regulated by Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions. EMSA rules related to personal data protection are available under the following link: <https://emsa.europa.eu/about/personal-data-protection.html> [↑](#footnote-ref-2)