

## Procurement procedure N° EMSA/NEG/28/2016

### Storage of oil pollution response equipment in Bulgaria

#### Questions/Answers

##### **QUESTION 01 (dated 05/07/2016, 12:59):**

We have noticed, that the Legal Entity Form (Annex 3) is for a "Natural Person" and not a company. Kindly clarify whether we should fill in this particular form (with the details of the company CEO) or we should use another Legal Entity Form.

##### **ANSWER TO QUESTION 01:**

As provided for under point 10 of the Tender Specifications:

"The tender must (...) include:

(...)

**b. The Legal Entity Form** completed, signed and stamped along with the requested accompanying documentation. This document is available on the Procurement Section (Legal Entity Form) of EMSA's website ([www.emsa.europa.eu](http://www.emsa.europa.eu)) and attached to the Invitation to Tender as Annex 3.

There are 3 different forms available for download depending whether the tenderer is a natural person (individual), a private company or a public law body. If the tenderer is a private company, please fill in the Legal Entity Form for private companies with the companies details, stamped, dated and signed by the company's authorised representative.

Each of the 3 forms can be accessed either by clicking on the link ([http://ec.europa.eu/budget/contracts\\_grants/info\\_contracts/legal\\_entities/legal\\_entities\\_en.cfm#en](http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm#en)) which is enclosed in the Legal Entity Form for natural person (Annex 3 to the Invitation to Tender N°EMSA/NEG/28/2016 – Storage of oil pollution response equipment in Bulgaria) or through the Procurement section of the EMSA website: <http://emsa.europa.eu/work/procurement/calls.html>"

Please note that tenderers are exempt from submitting the Legal Entity Form requested if such a form has already previously been completed and sent either to EMSA or any EU Institution.

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Requests for additional information regarding this tender should be sent by e-mail to the following address [NEG282016@emsa.europa.eu](mailto:NEG282016@emsa.europa.eu). Requests for additional information received less than five working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is **13 July 2016**.

Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.