

DECISION OF THE ADMINISTRATIVE BOARD of 29/11/2005

Adopting the addendum to the "Rules applicable to Detached National Experts on secondment to the European Maritime Safety Agency" with regard to the Reimbursement of Removal costs to Lisbon for Seconded National Experts

The Administrative Board of the European Maritime Safety Agency (EMSA),

Having regard to the "Rules applicable to Detached National Experts on secondment to the European Maritime Safety Agency",

Having regard to the decision of the Council of the European Union of 13 December 2003 that the headquarters of the Agency should be in Lisbon, Portugal,

HAS DECIDED AS FOLLOWS

The following addendum with regard to the reimbursement of removal costs to Lisbon for Seconded National Experts will be added to the "Rules applicable to Detached National Experts on secondment to the European Maritime Safety Agency":

"A National Expert who is already seconded to the Agency at the time the Agency's seat will move from Brussels to Lisbon and whose original place of secondment as determined by EMSA is Brussels, may remove his or her personal effects from the deemed residence to the new place of secondment, Lisbon, at EMSA's expense and after obtaining its prior authorisation, if the following conditions are met:

1. except where the Executive Director grants a derogation the SNE's deemed residence must be less than 100 km from the Agency's offices in Brussels;
2. the relocation must be completed within 6 months of the arrival date of the SNE at Lisbon;
3. the authorisation must be requested at least 2 months before the intended date of removal;

4. the SNE must produce originals of estimates, receipts and invoices to EMSA and a certificate from the employer confirming that the employer is not reimbursing removal costs (or stating what part of the costs the employer is paying);
5. at the termination of the secondment, the "Rules applicable to Detached National Experts on secondment to the European Maritime Safety Agency" with regard to removal expenses will apply."

Done in Brussels, on 29/11/05

A handwritten signature in black ink, appearing to read 'Brian Wadsworth', with a long horizontal flourish extending to the right.

Brian Wadsworth
Chairman of the Administrative Board